

CAP MR/DD Service Definition

Title: Community Networking (NEW) (includes the definition for Home and Community Supports w/o Community Component)

Service Definition:

Community Networking services enable the participant to increase or maintain their capacity for independence and develop social roles valued by non-disabled members of the community.

Transportation to/from the participant's residence and the training site(s) is included.

Community Networking services consist of:

- (1) Participation in adult education;
- (2) Structured Volunteer work with non profit organizations;
- (3) Training and education in self-determination and self-advocacy;
- (4) For children, this service includes staffing supports to assist children to participate in integrated day care/after school/summer programs for typically developing children

This service includes a combination of training, personal assistance and supports as needed by the participant during activities.

Location: Community Networking services provide individualized day activities that support the participant's definition of a meaningful day in an integrated community setting, with persons who are not disabled, separate and apart from the participant's private residence, other residential living arrangement, and/or in the home of a service provider. These services do not take place in licensed facilities and are intended to offer the participant the opportunity to develop meaningful community relationships with individuals who are not disabled. Services are designed to promote maximum participation in community life while developing natural supports within integrated settings.

Service Limitation:

This service does not include activities that would normally be a component of a participant's home/residential life or services. This service does not pay day care fees or fees for other childcare related activities. The service may not duplicate services provided under Community Guide, Day Supports, Home Supports, Residential Supports, and/or Supported Employment services.

This service may not be at the same time of day as Day Supports, Home Supports, Residential Supports, Respite, Supported Employment or one of the state plan Medicaid services that works directly with the participant.

Staff Qualifications:

- Staff must meet the requirements for paraprofessionals in 10A NCAC 27G.0200
- **Have a high school diploma or GED**
- Staff must meet client specific competencies as identified by the individual's person-centered planning team and documented in the plan of care.
- **Staff must successfully complete First Aid, CPR and DMH/DD/SAS Core Competencies and required refresher training.**
- Paraprofessionals providing must be supervised by a Qualified Professional. Supervision must be provided according to supervision requirements specified in 10A NCAC 27G.0204 and according to licensure or certification requirements of the appropriate discipline.
- Must have a criminal record check
- A healthcare registry check is required as required in accordance with 10A NCAC 27G.0200

- **If providing transportation, have a valid North Carolina driver's license and a safe driving record and has an acceptable level of automobile liability insurance.**

Documentation:

Community Networking Service will be documented by use of a grid. A grid is a form that is designed to identify the goal(s) that is being addressed and with a key developed specifies the intervention/activity provided and a separate key developed which reflects the assessment of consumer's progress toward goal(s) during that episode of care.

A grid shall include:

- the full date the service was provided (month/day/year);
- the goals that are being addressed;
- a number or letter as specified in the key which reflects the intervention/activity;
- a number or letter as specified in the key which reflects the assessment of the consumer's progress toward goals;
- duration, when required; and
- initials of the individual providing the service. The initials shall correspond to a signature on the signature log section of the grid.

The grid shall provide space where additional information may be documented as needed.

Provider Qualifications:

Community Networking Service must be delivered by practitioners employed by, or under contract with mental health, developmental disabilities or substance abuse provider organizations that:

- meet the provider qualification policies, procedures, and standards established by the Division of Medical Assistance (DMA);
- meet the provider qualification policies, procedures, and standards established by the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (MH/DD/SAS); and
- fulfill the requirements of 10A NCAC 27G.

These policies and procedures set forth the administrative, financial, clinical, quality improvement, and information services infrastructure necessary to provide services. Provider organizations must demonstrate that they meet these standards by being endorsed by the Local Management Entity (LME). Additionally, within two years of waiver implementation or enrollment as a provider, the organization must have achieved national accreditation with at least one of the designated accrediting agencies. The organization must be established as a legally constituted entity capable of meeting all of the requirements of the Provider Endorsement, Medicaid Enrollment Agreement, Medicaid Bulletins, and service implementation standards. This includes national accreditation within the prescribed timeframe.

The provider organization is identified in the Person Centered Plan. For Medicaid services, the organization is responsible for obtaining authorization from Medicaid's approved vendor for medically necessary services identified in the Person Centered Plan. For State-funded services, the organization is responsible for obtaining authorization from the Local Management Entity. The provider organization must comply with all applicable federal, state, and DHHS requirements. This includes, but is not limited to, DHHS Statutes, Rule, Policy, Implementation Updates, Medicaid Bulletins, and other published instruction.